



## ***CELEBRANDO 2024***

### ***SALSA & HERITAGE FESTIVAL***

#### **VENDOR INFORMATION/AGREEMENT**

The Puerto Rican Cultural Center (PRCC) welcomes you to the **Celebrando 2024 - Salsa & Heritage Festival!** It will be held at the JCC Ballroom at Shalom Austin, 7300 Hart Ln, Austin, TX 78731), on Sunday, June 9, 2024 from 3pm-8pm. Please read **carefully** the following policies. Fill out the information sheet, sign the agreement, and email it to the address included below.

By signing this agreement, you agree to the following stipulations:

#### **Exhibitor / Handcraft Artisan / Arts & Crafts Vendor**

#### **\$65 Vendor Donation**

PRCC provides: 6' x 2.5' table  
2 chairs

No access to electricity will be provided.

#### **Each vendor should:**

1. Bring their own tablecloths and decorations.
2. **Set up** can start as early as at 1:00 p.m. on the day of the event. We would like for everyone to be ready by the time the doors open for the event.
3. There will be access for loading and unloading. After unloading, please park your vehicle to allow for other vendors to have access.
4. **Space assignments** will be completed approximately 2 weeks prior to the event. Space assignments are made on a first-come, first-serve basis.
5. Artisans will be allowed to bring bottled water to be kept at their booths. No outside food or drinks will be allowed at the event. The Festival will have a licensed food/beverage vendor.

6. Keep your area clean and presentable at all times. Event will end at 8:00 p.m., so please be packed and ready as soon as possible after this time. Area must be cleaned, and all trash will need to be taken out.
7. All other furnished equipment must be left as found when you leave the event.
8. **The deadline to submit applications for a space is May 9, 2024.** Please contact Dr. Tekina-eirú Maynard or Dr. Amanda Masino by email ([vendors@prfdance.org](mailto:vendors@prfdance.org)) if you have any questions.
9. All vendor fees must be paid with either a) check, money order or cashier's check or b) by paypal to [payments@prfdance.org](mailto:payments@prfdance.org). **Payment must be received no later than May 23, 2024.** To guarantee a good spot, apply early.
10. Only two persons will be allowed free entrance to the Festival in order to setup the artisan table. Additional persons with the artisan's group, they will have to pay the entrance fee.

**Liability Waiver and Release:** I hereby assume all responsibility for, and risks and hazards of, participating in the rental activity planned by my group or my person. PRCC is only providing permission to use the space requested. I, and my group, do hereby release PRCC of any and all claims, demands, rights, and causes of action of whatever kind and nature, arising from participating in the rental activity planned by PRCC.

**Termination of contract:** The vendor may terminate this contract at any time for any reason by giving notice in writing (email) to PRCC, at least thirty (30) days prior to the event (May 9, 2024). If cancellation is requested after May 9, 2024, PRCC will refund the vendor \$25, and the balance will be retained as a donation to the organization. If for any reason this event is cancelled, vendors' donation will be refunded in its entirety.

**Payments:** send through PayPal to: [payments@prfdance.org](mailto:payments@prfdance.org)

Or write a check payable to / mail to:  
Puerto Rican Folkloric Dance, Inc  
15228 Quiet Pond Ct  
Austin, TX 78728

**Application:** E-mail application to [vendors@prfdance.org](mailto:vendors@prfdance.org)  
or mail to the address above.

<p><b>Disclaimer:</b> Vendors are not allowed to set-up at the Jewish Community Center without approved application and full payment for the space, and without checking in with a PRCC representative on event day.</p>
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## VENDOR/EXHIBITOR APPLICATION FORM

By reading and signing this application form you are agreeing to abide by all the rules and regulations set forth by the event organizers.

Vendor Name: _____
Street Address: _____ City: _____ Zip: _____
Business Phone: _____ Cell Phone: _____
Email1: _____
Email2: _____
*Print email clearly so we can email you the rental space permit, and any reminders related to this event.

<b>About your Crafts</b>
Name of your business: _____
Describe your goods: _____
_____
*Articles for sale must be handcrafted, painted, sculptured...of the artisan type. Anything different, we will review on an individual basis.

I have read, understand and agree to comply with the rules as attached to this contract and information sheet.

Print Name: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Email application or send equivalent information (cut and paste) to: [vendors@prfdance.org](mailto:vendors@prfdance.org)

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Payment: \$ \_\_\_\_\_ CK\_\_ Cash\_\_ CK# \_\_\_\_\_

Or send to Paypal: [payments@prfdance.org](mailto:payments@prfdance.org)

Or Paypal link: <http://paypal.me/PuertoRicanCulturalC>

Approval: \_\_\_\_\_